

Tracking Number: SIF/2016/100135

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting
D Pharm**

**(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of
the approval)**

(SIF-A)

To be filled up by P.C.I

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No.

**NAME OF THE INSPECTORS: 1.
(IN BLOCK LETTERS)**

2.

PART-1

A-GENERAL INFORMATION

A - I.1

Name of the institution	Govt. Polytechnic, JALGAON
Complete postal address:	National Highway No. 6, Jilha Peth JALGAON-425 001 (T.No.24364)
Telephone number with STD Code	0257 2281693
Fax No	02572221719
Email	gp pharmjal@rediffmail.com
Year of establishment	1964
Status of the course conducting body	Government

A - I.2

Name of the Society/Trust/Management	Not applicable
Address	Not Applicable since the institute is a Government Of Maharashtra Undertaking.
Telephone Number with STD Code	0257 2221721
Fax No	02572221719
Email	gp pharmjal@rediffmail.com
Website	www.gpjalgaon.org.in

A - I.3

Name of the person to be contacted by phone	Mr Jayant S Nandedkar
Designation	In charge HOD
Address	RECTOR HOUSE, GOVT POLTECHNIC, JALGOAN
STD Code	0257
Telephone Number	
Office	02572221721
Residence	2281693
Mobile	9823653010
Fax No	02572221719
Email	gp pharmjal@rediffmail.com

A - I.4**Name of the Head of the Institution**

Mr Ashok T Bari

AddressGovernment Polytechnic, Jalgaon, 425001.

Signature of the Head of the Institution**Signature of the Inspectors****A - I.5****FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL****a. DETAILS OF AFFLIATION FEE PAID**

Name of the Course	Affiliation Fee Paid Upto	Receipt No.	Dated	Remarks of the Inspectors
D Pharm	2016-17	21528	24/06/2016	

b. APPROVAL STATUS

Name of the Course	Approved Upto	Intake Approved and Admitted	PCI	State Govt	University	Remarks of the Inspectors
D Pharm	2016-17	Approved Letter No & Date	17-1/2014-PCI/19958-20415 DATED 11/07/2014	TEM-6363-K DATED 10/06/1964	Nil	
		Approved Intake	60	60	00	
		Actually Admitted	60	60	00	

c. STATUS OF APPLICATION

Course	Extension of Approval	Increase in Intake of Seates	Current Intake	Remarks Proposed increase in Intake
D Pharm	Yes	No	60	00

Note: Enclose relevant documents

A - I.6**Whether other educational institutions/courses are also being run by the trust/institution in the same building/campus?**

If yes, give status

No

A - I.6 a

Status of the Pharmacy Course:	
Independent Building	Yes
Wing of Another College	No
Separate Campus	Yes
Multi Institutional Campus	Yes

Examining Authority:	Diploma Course
Name with Complete Postal address, telephone No. and STD Code.	The Secretary, Maharashtra State, Board of Technical Education Govt. Polytechnic Building, III Floor, 49, Kherwadi, Ali Yawar Jung Marg, Bandra (E), MUMBAI - 400 051 (Maharashtra)

Signature of the Head of the Institution

Signature of the Inspectors

B - DETAILS OF THE INSTITUTION

B - I.1

Name of the Principal

Mr A T Bari

Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	Yes	05 Years	28	
	PhD (Desirable)	No	02 Years		

* Documentary evidence should be provided

B - I.2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied/Not Complied	Intake reduced/Stopped in the last 03 years*
D Pharm	01/02/2014	1 HOD POST IS STILL VACANT PROCESS OF RECRUITMENT STARTED 2 FULL TIME LIBRARIAN SHOULD BE APPOINTED 3 LAB TECHNICIAN WITH D PHARM QUALIFICATION SHOULD BE APPOINTED	Yes	No

* Enclose Documents

B - I.3

Pay Scales

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE/UGC/State Govt.	Yes	Yes	Yes	

Non-Teaching Staff	State Government	Yes	Yes	Yes	Yes	
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B - I.4

D Pharm Course: Admission statement for the past three years

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
Sanctioned	60	60	60
No. of Admissions	60	60	58
Unfilled Seats	0	0	0
No of Excess Admission	0	0	0

B - I.5

Academic information: Percentage of D Pharm results for the past three years:

ACADEMIC YEAR	2014-2015	2015-2016	2016-2017
D Pharm	69	61	

Signature of the Head of the Institution

Signature of the Inspectors

B - II

Co-Curricular Activities / Sports Activities

Whether college has NSS Unit(Yes/No)?	Yes
If no give reasons	There is a engineering diploma student association for Polytechnic wing. Students participate under that at state level.
NSS Program Officer's Name	Not available
Programme Conducted Details	-----
Whether students participating in University level cultural activities/Co-curricular/Sports activities	Yes
Physical Instructor	Not Available
Sports Ground	Shared
Are you Associated with other Organization/Institution/Trust/Society Running Pharmacy Course	Yes
Organization/Institution/Trust/Society Name	
Complete Postal Address.	
Telephone No.	
Nature of Association	

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C .1 Resources and funding agencies (give complete list)

C .2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspector
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants		CAPITAL EXPENDITURE			
	a. Government	77900000.00				
	b. Others	6392308.00				
2.	Tuition Fee	11237800.00	1.	Building	0.00	
3.	Library Fee	184900.00	2.	Equipment	0.00	
4.	Sports Fee	1276307.00	3.	Others	0.00	
5.	Union Fee	0.00	REVENUE EXPENDITURE			
6.	Others	1276307.00	1.	Salary	83602541.00	
			2.	Maintenance Expenditure		
				i. College	0.00	
				ii. Others	0.00	
			3.	University Fee	0.00	
			4.	Apex Bodies Fee	0.00	
			5.	Government Fee	18427100.00	
			6.	Deposit held by the College	0.00	
			7.	Others	1276307.00	
			8.	Misc. Expenditure	6403842.00	
	Total	98267622.00		Total	109709790.00	

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspector
s

PART- II PHYSICAL INFRASTRUCTURE

- | | |
|--|----------|
| a. Building | Own |
| b Land: | |
| c. Building | Own |
| i) Leased or own | Own |
| Sale / Agreement deed (records to be enclosed) | -- |
| i) Leased/Rented â€ (Record to be enclosed) | Enclosed |

ii) If Own (Approved Building plan & sale deed to be enclosed) Enclosed

d. Total Area of the college building in Sq.mts

Built up Area	2169
Amenities and Circulation Area	885

2. Class Rooms

Total Number of Class rooms provided					
Class	Required	Available Numbers	Required Area * for each class room	Available Area in Sq. mts	Remarks of the Inspectors
D.Pharm	02	2	90 sq. mts each	146	

[* To accommodate 60 students]

3. Laboratory requirement

Sl.No.	Infrastructure for	Available No.	Area in Sq. mts	Remarks
1	Laboratory Area for D.Pharm Course	5	563	
2	Pharmaceutics	1	88	
3	Pharmaceutical Chemistry	1	69	
4	Physiology and Pharmacology	1	72	
5	Pharmacy Practice	1	69	
6	Pharmacognosy	1	58	
7	Animal House	1	10	
8	Preparation Room for each lab	1	10	
9	Area of the Machine Room	1	110	
10	Aseptic Room	1	38	
11	Store Room I	1	51	
12	Store Room II Inflammable chemicals	0	0	

Signature of the Head of the Institution

Signature of the Inspectors

The Institutes will not be permitted to run the courses in the rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated.
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution whenever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbant material.
4. The water taps should be non-leaking and directly installed on skins Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area

Sl. No.	Name of Infrastructure	Requirements as per Norms (in Number)	Requirements as per Norms (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Principal's Chamber	01	20 Sq. mts	1	68	
2	Office - I (including confidential room)	01	40 Sq. mts	1	62	
3	Staff / Faculty Rooms for D. Pharm course	01	30 Sq. mts	0	0	

4	Library with computer and reprographic facilities	01	100 Sq. mts	1	335	
5	Museum	01	30 Sq. mts (Maybe attached to the Pharmacognosy lab)	1	33	
6	Auditorium/ Multi Purpose Hall (Desirable)	01	250 - 300 seating capacity	1	335	
7	Herbal Garden (Desirable)	01	Adequate Number of Medical Plants	1	900	

5. Student Facilities

Sl. No.	Name of Infrastructure	Requirements (in Number)	Requirements (in Area)	Available		Remarks/Deficiency
				No.	Area in Sq.mts	
1	Girls's Common Room (Essential)	01	40 Sq. mts	1	47	
2	Boy's Common Room (Essential)	01	40 Sq. mts	1	40	
3	Toilet Blocks for Girls	01	25 Sq. mts	1	17	
4	Toilet Blocks for Boys	01	25 Sq. mts	2	35	
5	Drinking Water facility - Water cooler (Essential)	01	--	1	2	
6	Boy's Hostel (Desirable)	01	9 Sq. mts/Room Single occupancy	1	3660	
7	Girls's Hostel (Desirable)	01	9 Sq.mts/Room (Single occupancy) or 20 Sq.mts/Room (Triple occupancy)	1	1037	
8	Power Backup Provision (Desirable)	01	--	1	10	
9	Canteen	01	100 sq mts.	1	174	

6. Computer and other Facilities

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq.mts	

Computer (Latest Configuration)	1 syste, for every 10 students (UG & PG)	20	20	
Printers	1 Printer for every 10 computers	3	3	
Xerox Machine	01	--	--	
Multi Media Projector	02	2	2	

7. Amenities(Desirable)

Name	Requirment as per Norms in area	Available		Not Available	Remarks/Deficiency
		No.	Area in Sq.mts		
Principal Quarters	80 Sq. Mtr.	1	263	AVAILABLE	
Staff Quarters	6 x 80 Sq. mts	4	250	AVAILABLE	
Parking Area fro staff and students		2	112	AVAILABLE	
Bank Extension Counter		0	0	bank is near to college	
Cooperative Stores		1	26	AVAILABLE	
Guest House	80 Sq. mts	1	235	AVAILABLE	
Transport Facility for students		0	0	Hostel facility is i	
Medical Facilities(First Aid)		2	0	AVAILABLE	

8.A. Library Books and Periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles(No)	Minimum Volums(No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number Of Books	75	750 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	139	3232	
2	Annual Addition of Books		75 books per year	12	200	
3	Periodicals Hard Copies/Online		06 National Journals Indian Journal of Pharmaceutica I Sciences Indian Journal of	6	122	

			Pharmaceutical Education and Research Journal of Hospital Pharmacy Indian Journal of Pharmacology CIMS, MIMS Indian Journal of Experimental Biology.			
4	Library timings		10.30 am to 5.30 pm			

8.B. Subject wise Classification

Sl. No.	Subject	Available Titles	Available Numbers	Remarks of the Inspectors
1	Pharmaceutics 1	15	274	
2	Pharmaceutical Chemistry 1	12	304	
3	Pharmacognosy	13	306	
4	Biochemistry and Clinical Pathology	19	283	
5	Human Anatomy and Physiology	30	208	
6	Health Education and Community Pharmacy	6	212	
7	Pharmaceutics II	7	234	
8	Pharmaceutical Chemistry II	6	243	
9	Pharmacology and Toxicology	10	306	
10	Pharmaceutical Jurisprudence	4	280	
11	Drug Store and Business Management	6	234	
12	Hospital and Clinical Pharmacy	11	348	

8.C. Library Staff

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	D.Lib.	1	Not Available	
2	Library Attenders	10+2 / PUC	2	Available	

Note: The information provided will be assessed in giving the period of approval

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum

1. Student Staff Ratio:

(Required ratio --- Theory -> 60:1 and Practicals -> 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

Class	Theory	Practicles	Remarks of the Inspectors
D. Pharm	60:1	20:1	

2. Date of Commencement of session

Commencement	Completion
20/06/2016	24/03/2017

3. Vacation

No of Days	No of Days

Summer :	40	Winter :	20
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4. Total No. of working days 200

5. Time Table copy Enclosed Yes

6. Whether the prescribed numbers of classes are being conducted as per PCI norms

I D.Pharm

Class/Subject	Theory		Practicals				Remark of the Inspector
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Classes	No of Classes Conducted	
Pharmaceutics -I	75	76	100	100	25	25	
Pharmaceutics Chemistry -I	75	76	75	75	25	25	
Pharmacognosy	75	75	75	75	25	25	
Biochemistry and Clinical Pathology	50	50	75	78	25	25	
Human Anatomy and Physiology	75	77	50	78	25	26	
Health Education and Community Pharmacy	50	50	--	0	--	25	

II D.Pharm

Class/Subject	Theory		Practicals				Remark of the Inspector
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Classes	No of Classes Conducted	
Pharmaceutics -II	75	77	100	100	25	25	
Pharmaceutics Chemistry -II	100	100	75	81	25	27	
Pharmacology and Toxicology	75	79	50	78	25	26	
Pharmaceutical Jurisprudence	50	50	--	0	--	25	
Drug Store and Business Management	75	75	--	0	--	25	

t							
Hospital and Clinical Pharmacy	75	75	50	52	25	25	

7. Whether Internal Assessments are conducted periodically as per PCI norms -

8. Whether Evaluation of the internal assessments is Fair --

Class	No of Candidates scored more than 80%		No of Candidates scored 60% - 80%		No of Candidates scored 50% - 60%		No of Candidates scored less than 50%		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I D.Pharm	6.00	10.00	12.00	33.00	7.00	10.00	30.00	2.00	
II D.Pharm	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

9. Work load of Faculty members for D. Pharm

S.No.	Name of Faculty	Subjects Taught	D. Pharm				Total Work Load	Remarks of the Inspectors
			I D. Ph		II D. Ph			
			Th	Pr	Th	Pr		
1	Dr. ANIL SIDRAM SAVALI	BIOCHEMISTRY PHARMACOLOGY TOXICOLOGY	20	60	03	06	89	
2	Dr. CHAITALI R PAWAR	BIOCHEMISTRY AND CLINICAL PATHOLOGY DRUG STORE AND BUSINESS MANAGEMENT PHARMACOGNOSY	00	30	03	00	33	
3	Dr. PRASHANT DATTATRAYA ARAGADE	Pharmaceutical Chemistry I Pharmaceutical Chemistry II	30	90	04	00	124	
4	Mr. Dinesh Vishwasrao Tarole	PHARMACEUTICS II PHJ	00	00	02	12	12	
5	Mr. JAYANT SHASHIKAR NANDEDKAR	HEALTH EDUCATION AND COMMUNITY PHARMACY PHARMACEUTICAL CHEMISTRY II	20	00	00	09	29	
6	Mr. KULDEEP UTTAMRAO BANSOD	HOSPITAL CLINICAL PHARMACY HUMAN ANATOMY PHYSIOLOGY	03	06	30	06	99	
7	Mr. Taufik Mubarak Kazi	PHARMACEUTICS II PHARMCEUTICS I	03	12	30	00	315	

Signature of the Head of the Institution

Signature of the Inspectors

**IV - PERSONNEL
TEACHING STAFF**

1. Details of Teaching Faculty for D. Pharm Course to be enclosed in the format mentioned below:

S.No.	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council	Signature of the Faculty	Remarks of the Inspectors
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							Reg No.	
					After UG In Years	After PG In Years		
1	CHAITALI R PAWAR	Lecturer	B Pharm, M Pharm, PHD,	17/10/2011	4.9	7.1	63940	
2	PRASHANT DATTATRAYA ARAGADE	Lecturer	M Pharm, B Pharm, PHD,	02/11/2011	4.8	4.5	115569	
3	JAYANT SHASHIKAR NANDEDKAR	Reader/Senior Lecturer	B Pharm,	14/08/2013	3.0	34.0		
4	Dinesh Vishwasrao Tarole	Reader/Senior Lecturer	B Pharm, B Pharm,	07/08/2012	4.0	28.0	0000	
5	KULDEEP UTTAMRAO BANSOD	Lecturer	B Pharm, M Pharm,	17/10/2011	4.9	0.0	84080	
6	Taufik Mubarak Kazi	Lecturer	B Pharm, M Pharm,	31/10/2011	4.8	0.0	124820	
7	ANIL SIDRAM SAVALI	Lecturer	B Pharm, M Pharm, PHD,	13/10/2011	4.9	3.8	119094	

2. Qualification and Number of Staff Members

Number of staff members required: 07

Qualification							
B Pharm		M Pharm		PhD		Others	
15		6		3		0	Part Time

3. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
	Duration of 15 year and above	
	Duration of 10 year and above	
	Duration of 5 year and above	
Mr. D. V. Tarole Mr. J. S. NANDEDKAR MR. P. D. ARAGADE MR. T. M. KAZI MR. K. U. BANSOD DR. C. R. PAWAR, MR. A. S. SAVALI	Less than 5 years	100

4. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Mr. D. V. Tarole Mr. J. S. NANDEDKAR MR. P. D. ARAGADE MR. T. M. KAZI MR. K. U. BANSOD DR. C. R. PAWAR, MR. A. S. SAVALI	% of faculty retained in last 3 yrs	Yes	No	No	No

5. Number of Non-teaching staff available for D. Pharm course for intake of 60 students:

Sl No.	Designation	Required Number	Required Qualification	Available Number Qualification	Remarks of the Inspectors
1	Laboratory technician	02	D. Pharm	2 B Pharm	
2	Laboratory Assistants/ Attenders	04	SSLC	0	
3	Office Superintendent	1	Degree	1 B Com	
4	Accountant cum Clark	1	Degree	0	

5	Store keeper	1	D. Pharm	1 HSC	
6	Computer Data Operator	1	10+2 with computer training	1 B COM	
7	Peon	2	SSLC	2 B COM	
8	Cleaning personnel	04	---	1 SSC	
9	Gardener	01	---	0	

6. Scale of pay for Teaching faculty (to be enclosed):

S. No.	Name	Qualification	Designation	Basic Pay	D. P.	DA	H R A	CCA & Additional Pay	Other Allowances	Deductions			Bank A/C No	PAN No	EPF A/C No	Total	Signature
										P T	T D S	E P F					
1	CHAITANIL R PAWAR	B Pharm, M Pharm, PHD,	Lecturer	18850	6000	14413	2485	0	800	2000	2500	3926	911010055273639	ANHPP059F		37462	
2	PRASHANT DATTARAYARAGADE	M Pharm, B Pharm, PHD,	Lecturer	17590	6000	18872	2359	0	800	2000	1800	4247	134544	ANIPA4311M	15301002100KUBM8301Q	39374	
3	JAYANT SHASHIKARNANDEDKAR	B Pharm,	Reader/Senior Lecturer	58154	0	29657	5815	0	800	2000	1500	6000	174010100043713	AGBPP0011B	EDMH19849	94426	
4	Dinesh Vishwasrao Tarole	B Pharm, B Pharm,	Reader/Senior Lecturer	47780	9000	28958	0	120	800	2000	1000	5000	42796		MH/20017	86658	
5	Dinesh Vishwasrao Tarole	B Pharm, B Pharm,	Reader/Senior Lecturer	47780	9000	28958	0	120	800	2000	1000	5000	42796		MH/20017	86658	
6	KULDEP UTTAMRAOBANSOD	B Pharm, M Pharm,	Lecturer	17590	6000	18872	2359	0	800	2000	1800	4247	911010055072788	ATRPB6344A	15301002100KUBM8401Q	39374	
7	Taufik Mubarak Kazi	B Pharm, M Pharm,	Lecturer	17590	6000	18872	2359	0	800	2000	1800	4247	911010056519585	BCXPK8640N	15301002100T MKM8501L	39374	
8	ANIL SIDRAMSAVALI	B Pharm, M Pharm, PHD,	Lecturer	16590	6000	18872	2359	0	8000	2000	1500	4247	911010055072843	BOXPS8279B	15301002100A SSM8401L	39114	

7. Whether facilities for Research / Higher studies are provided to the faculty?

Yes No

(Inspectors to verify documents pertaining to the above)

8. Whether faculty members are allowed to attend workshops and seminars?

Yes No

(Inspectors to verify documents pertaining to the above)

9. Scope for the promotion for faculty: Promotions

Yes No

10. Gratuity Provided
 Yes
 No
11. Details of Non-teaching staff members (list to be enclosed)

Name	Designation	Qualification	DOJ	Experience
Mr. S. B. Solanki	Laboratory Technician	B Pharm	08/01/2015	03
Mrs. J. G. Visave	Laboratory Technician	D Pharm	02/05/2015	2
Mr. V. N. Lokhade	Administrative Officer	B COM MSW	01/11/2013	3
Mr. K. D. Mali	Office Superintendent	B Com	20/07/1997	13 y
Mr. M. S. Patil	Steno Grapher	BA	10/10/2013	3
Mr. K. D. Kadbhane	Librarian	F Y BA	02/07/2007	3 y
Mr. F. S. Tadavi	Store keeper	HSC	30/12/1997	19
Mr. J. L. Gaikwad	Librarian	M A	18/01/2013	1
Mrs. S. P. Wagh	Librarian	B A	26/12/2003	10
Mr. D. K. Chaudhari	Computer Data Operator	B COM	30/09/1998	17
Mr. K. K. Koli	Peon	B COM	21/01/2013	03
MR. S R TADAVI	Cleaning personnel	SSC	08/07/1996	20
Mr. M. R. Sonawane	Peon	HSC	02/05/2015	2

12. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs.
 Yes
 No

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained (Essential)			
Sl. No.	Records	Yes/No	Remarks of the Inspectors
1	Admission Registers	Yes	
2	Individual Service Register	Yes	
3	Staff Attendance Registers	Yes	
4	Sessional Marks Register	Yes	
5	Final Marks Register	Yes	
6	Student Attendance Registers	Yes	
7	Minutes of meetings-Teaching Staff	Yes	
8	Fee Paid Registers	Yes	
9	Acquittance Registers	Yes	
10	Accession Register for books and Journals in Library	Yes	
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	Yes	
12	Job Cards for laboratories	Yes	
13	Standard operating Procedures (SOP's) for Equipment	Yes	
14	Laboratory Manuals	Yes	
15	Stock Register for Equipment	Yes	

16	Animal House Records as per CPCSEA	No
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PART - VI

**Financial Resource Allocation and Utilization for the past Three years
(Audited Accounts for the previous year to be enclosed)**

Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Remarks of the Inspectors*
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
78150 844	63837 378	14313 466	90006 383	83602 541	64038 42	100006 383	93602 541	74038 42	

**Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years
(Enclose purchase invoice)**

Total budget allocated	Sanctioned	Incur red	Total budget allocated	Sanctioned	Incur red	Total budget allocated	Sanctioned	Incur red	Remarks of the Inspectors*
Chemicals	0	0	Chemicals	0	0	Chemicals	15000 0	750 0	
Glassware	0	0	Glassware	0	0	Glassware	5000 0	4500 0	
Equipment	0	0	Equipment	0	0	Equipment	4500 0	5000 0	
Books	0	0	Books	0	0	Books	10000 0	10000 0	
Journals	0	0	Journals	0	0	Journals	2500 0	2500 0	

*Last three years including this academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII "EQUIPMENT AND APPARATUS

1 . Department wise List of Minimum equipments required for D Pharm

Pharmaceutics

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Continuous Hot Extraction Equipment	5	5	Yes	
2	Conical Percolator	5	5	Yes	
3	Tincture Press	1	1	Yes	
4	Hand Grinding Mill	1	1	Yes	

5	Disintegrator	1	1	Yes	
6	Ball mill	1	1	Yes	
7	Hand operated Tablet machine	1	1	Yes	
8	Tablet Coating Pan unit with hot air blower laboratory size	1	1	Yes	
9	Polishing pan laboratory size	1	1	Yes	
10	Monsanto's hardness tester	1	1	Yes	
11	Pfizer type hardness tester	1	1	Yes	
12	Tablet disintegration test apparatus IP	1	1	Yes	
13	Tablet dissolution test apparatus IP	1	1	Yes	
14	Granulating sieve set	10	10	Yes	
15	Tablet counter "small size"	5	5	Yes	
16	Friability tester	1	1	Yes	
17	Collapsible tube "Filling and sealing equipment"	1	1	Yes	
18	Capsule filling machine "Lab size"	1	1	Yes	
19	Digital balance	1	1	Yes	
20	Distillation unit for distilled water	2	2	Yes	
21	Deionisation unit	1	1	Yes	
22	Glass distillation unit for water for injection	1	1	Yes	
23	Ampoule washing machine	1	1	Yes	
24	Ampoule filling and sealing machine	1	1	Yes	
25	Sintered glass filters for bacteria proof filtration (four different grades)	0	0	Yes	
26	Millipore filter (3 grades)	0	0	Yes	
27	Autoclave	1	1	Yes	
28	Hot air sterilizer	1	1	Yes	
29	Incubator	1	1	Yes	
30	Aseptic cabinet	1	1	Yes	
31	Ampoule clarity test equipment	1	1	Yes	
32	Blender	1	1	Yes	
33	Sieves set (Pharmacopoeial standard)	2	2	Yes	
34	Lab Centrifuge	1	1	Yes	
35	Ointment slab	0	0	No	
36	Ointment spatula	0	0	Yes	
37	Pestle and mortar porcelain	0	0	Yes	
38	Pestle and mortar glass	0	0	Yes	
39	Suppository moulds of three sizes	0	0	Yes	
40	Refrigerator	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmaceutical Chemistry

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Refractometer	1	1	Yes	
2	Polarimeter	1	1	Yes	
3	Photoelectric colorimeter	1	1	Yes	
4	Ph meter	1	1	Yes	
5	Atomic model set	2	2	Yes	
6	Electronic balance	1	1	Yes	
7	Periodic table chart	0	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Physiology & Pharmacology Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
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1	Haemoglobinometer	20	20	Yes	
2	Haemocytometer	10	10	Yes	
3	Student's organ bath	1	1	Yes	
4	Sherington's rotating drum	1	1	Yes	
5	Frog board	0	10	Yes	
6	Tray (dissecting)	0	10	Yes	
7	Frontal writing lever	0	10	Yes	
8	Aeration tube	0	20	Yes	
9	Telethermometer	1	1	Yes	
10	Pole climbing apparatus	1	1	Yes	
11	Histamine chamber	1	1	Yes	
12	Simple lever	0	10	Yes	
13	Sterling heart lever	0	10	Yes	
14	Aerator	0	20	Yes	
15	Histological Slides	0	20	Yes	
16	Sphygmomanometer (B.P. apparatus)	5	5	Yes	
17	Stethoscope	5	5	Yes	
18	First aid equipment	0	2	Yes	
19	Contraceptive device	0	0	Yes	
20	Dissecting (surgical) instruments	0	0	Yes	
21	Balance for weighing small Animals	1	1	Yes	
22	Kymograph paper	0	0	Yes	
23	Actophotometer	1	1	Yes	
24	Analgesiometer	1	1	Yes	
25	Thermometer	0	0	Yes	
26	Plastic animal cage	0	0	Yes	
27	Double unit organ bath with thermostat	1	1	Yes	
28	Refrigerator	1	1	Yes	
29	Digital balance	1	1	Yes	
30	Charts	0	0	Yes	
31	Human skeleton	1	1	Yes	
32	Anatomical specimen (Heart, brain, eye,,ear,,reproductive system etc.,)	0	0	Yes	
33	Electro-convulsimeter	1	1	Yes	
34	Stop watch	0	0	Yes	
35	Clamp, boss heads, screw clips	0	0	Yes	
36	Syme's Cannula	0	0	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmacognosy Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Projection Microscope	1	1	Yes	
2	Charts (different types)	0	10	Yes	
3	Models (different types)	0	0	No	
4	Permanent Slides	0	0	No	
5	Slides and Cover Slips	0	0	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Pharmacy Practice Laboratory

Equipments:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working	Remarks of the Inspectors
1	Colorimeter	2	2	Yes	
2	Microscope	0	0	Yes	
3	Permanent slides (skin, kidney, pancreas, smooth	0	0	Yes	

	muscle, liver etc.)				
4	Watch glass	0	0	Yes	
5	Centrifuge	1	1	Yes	
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	0	0	No	
7	Filtration equipment	2	2	Yes	
8	Filling Machine	1	1	Yes	
9	Sealing Machine	1	1	Yes	
10	Autoclave sterilizer	1	1	Yes	
11	Membrane filter	0	0	Yes	
12	Sintered glass funnel with complete filtering assemble	0	0	Yes	
13	Small disposable membrane filter for IV admixture filtration	0	0	Yes	
14	Laminar air flow bench	1	1	Yes	
15	Vacuum pump	1	1	Yes	
16	Oven	1	1	Yes	
17	Surgical dressing	0	0	Yes	
18	Incubator	1	1	Yes	
19	PH meter	1	1	Yes	
20	Disintegration test apparatus	1	1	Yes	
21	Hardness tester	1	1	Yes	
22	Centrifuge	1	1	Yes	
23	Magnetic stirrer	1	1	Yes	
24	Thermostatic bath	1	1	Yes	

NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.

Signature of the Head of the Institution

Signature of the Inspectors

Observations of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific obserations if not compiled

Signature of Inspectors:

1.

2.

Note:

1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.
2. The team is requested to record their comments only after physical verification of records and details.

Signature of the Head of the Institution

**Signature
of the
Inspectors**